

MYN Materials

Welcome to MYN - Map Your Neighborhood. Thank you for participating with us in this vital neighborhood preparedness program. We need someone in every neighborhood willing to gather their neighbors together for this vital discussion on preparedness. The reality is that most neighborhoods will be on their own for the first hours following disaster, maybe for as long as three days or even longer! If people have been hurt, if there's a fire, if property has been damaged, the real **first responders** will be you and your neighbors. Fire, police, medical, and 9-1-1 personnel will be overwhelmed dealing with immediate life-threatening demands.

The MYN materials include:

1. The MYN Neighbor Handout is designed to help you and your neighbors prepare for and respond to disasters. It will help you:
 - a. Learn the first 9 Steps to take Immediately Following Disaster.
 - b. Identify the skills & equipment each neighbor has that are helpful in an effective disaster response.
 - c. Create a neighborhood map showing the locations of neighbors vulnerable to the injuries, trauma, and shock major disasters can cause (this includes neighbors who are elderly, those with disability, and children who may be home alone at the time); and the locations of natural gas meters and propane tanks (leaking gas is responsible for the majority of residential fires that follow disasters).
2. The MYN DVD is divided into two parts: 1) the Facilitator's Video and 2) the Neighborhood Meeting Video. The DVD will help you lead a successful discussion with your neighbors as you go through the MYN Handout. It is produced in a play-pause-discuss format, and is subtitled in Spanish, Russian, Korean, Cambodian, Chinese, and is close-captioned for the hearing impaired.
3. The MYN Discussion Guide is a companion document for the DVD. This Guide further explains the program and explains additional things that you, as the facilitator, can do to ensure your neighborhood meeting goes smoothly.
4. The MYN CD contains information such as brochures, cards, meeting reminders, etc. all which assist you in implementing and tracking your MYN program (see page two).

CONTACT INFORMATION:

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CD CONTENTS

*NOTE: These files have been designed so that you can **personalize** them. They are Word documents. Simply fill in relevant information or data and save them to your computer.*

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Brochure (available as an 8.5"x11" flyer & a 3.5"x 8.5" card)

Purpose: Used to promote MYN.

User: Local Emergency Management offices.

How to Do: Type in your contact information; print; cut (if necessary); distribute.

Database

Purpose: Used to track program growth and to provide neighborhood contact information.

User: Local Emergency Management offices.

How to Do: Follow the instructions on the Information tab at the bottom of the spreadsheet.

Why:

1. You will want to know which of your neighborhoods are prepared to respond to disaster.
2. If you decide to offer additional training opportunities (CERT, First Aid, etc.), you will want to be able to contact your neighborhoods.
3. Funding monies from grants and city/county councils are frequently dependant on being able to demonstrate the programs impact.

Feedback Postcard

Purpose: Mailed back from each neighborhood that has completed MYN with the information required for the MYN database.

User: The neighborhood group fills it out and returns it to the local Emergency Management office.

How to Do:

1. FIRST, THE LOCAL JURISDICTION: insert your mailing information prior to sending the packets to the neighborhoods; copy & insert a postcard in each packet; when this postcard is returned, add information to the MYN database.
2. SECOND, THE NEIGHBORHOOD: complete and mail.

Why: An effective disaster response is a cooperative effort between governments First Responders (fire, medical, police, and utility) and neighborhoods that are prepared to be self-reliant in the first hours of the response. This postcard is a simple tool to help establish that communication.

Meeting Reminder

Purpose: This is a written reminder left with each neighbor after a *personal* contact has been made. A key to a successful meeting is to personally invite all neighbors to attend. A flyer left on the porch will not encourage and motivate neighbors to attend.

User: The neighborhood meeting hosts.

How to Do: Enter your meeting information; copy; personally hand to each neighbor.

Participant Evaluation

Purpose: To provide feedback to presenters from neighborhood groups.

User: Participants in the neighborhood meeting.

How to Do: Presenters distribute to the group at the conclusion of the meeting; collect.

Program Evaluation

Purpose: To provide feedback to State Emergency Management from presenters

User: Presenter of the neighborhood meeting

How to Do: Presenters complete at the end of each neighborhood meeting; mail to State Emergency Management at the address listed in the **Contact Information**.

Why: We are eager to improve this program – your feedback is what makes that possible.

Addresses of City and County Emergency Management Offices

Purpose: To provide addresses of local Emergency Management offices.